

Texas Chief Deputies Association
Business Meeting Minutes
March 22, 2005
Sweetwater, TX

President David Warren called the meeting to order at approximately 10:15am in the 3rd floor meeting room of the Nolan County Courthouse in Sweetwater, Texas.

Board Members present were:

David Warren (President)
Charles Sullins (2nd Vice President)
Bobby Garmon (Director)
Jay Adams (Director)
George Arispe (Director)
Cheryl Martin (Treasurer)
David Thurman (Secretary)

Also present were:

Robert Rains (Scholarship Committee)
Ed Krevit
Jan Halverson (T.A.C.)
Carmella Smith (T.A.C.)

Charles Sullins offered the Benediction.

OLD BUSINESS

Minutes from the December 14, 2004 were distributed. Bobby Garmon moved to accept and approve the minutes. The motion was seconded by Charles Sullins. The motion was approved by acclimation.

Treasurer Cheryl Martin offered the treasurer's report to the board. The ending balance for the reporting period was as follows:

Scholarship fund	\$ 25,587.29
Operating fund	7,747.81
Petty Cash	256.06

Charles Sullins moved to accept the treasurer's report and the motion was seconded by Bobby Garmon. The motion passed by acclimation.

NEW BUSINESS

The 2005 Conference agenda was discussed at length. Tentative scheduling for areas of instruction and spouse activities was discussed. It was decided to start registration earlier on the 21st as there was a problem the previous year. Registration will begin at 11:00am on the 21st. All board members were urged to help with registration. Vendor set up will be from 1:00pm to 5:00pm on Tuesday. This year they will be allowed to have their booths open during set up time. The pre-conference training will probably be in Civil Process from 2:00pm to 6:00pm on Tuesday, the 21st. The President's reception will be from 7:00pm to 9:00pm. Vendor exhibits will be open from 8:00am to 5:00pm. Other possibilities for training were discussed. The topics which were discussed included courthouse security, a program on reducing auto theft, and employee suicide awareness. David Warren advised he would look into these topics and try to nail down instructors and the scheduling.

It was discussed that some sort of inexpensive gift item, similar to an attaché or portfolio, might be given to attending members at registration. A motion was made by Cheryl Martin to approve an expenditure not to exceed \$ 900 for some type of gift item. The expenditure would be for 150 items not to exceed the total of \$ 900. A second for this motion was made by George Arispe and the motion passed.

Cheryl Martin mentioned giving door prizes for new members might be nice. Cheryl suggested one of the major vendors would possibly donate an item for this purpose.

The board discussed problems that have occurred in being able to get changes made to the website. There was an outstanding bill for service provided by Key Corp (the website maintainer). Bobby Garmon made a motion to pay the outstanding bill and the motion was seconded by Jay Adams. The motion passed. Carmella Smith advised the board it might be possible to have the website maintained under an existing contract that T.A.C. has. She advised the board she would look into this and respond back to the board at a later date.

Robert Rains presented a report from the scholarship committee. He advised he had received numerous responses and applications for the available scholarship; however, advised many applicants did not completely fill out the application or didn't supply the required supporting documentation. All the board members present agreed these problem applications should not be considered. Robert advised in the future it might help to have separate applications for the employee scholarships and the L.E. academy. Using the same form was causing some confusion.

David Warren encouraged nominations for the Melvin Drum Award. It was also discussed how a list of prerequisites would help in the selection of prospective recipients.

The next meeting of the board was set for Tuesday, May 10th at 10:00am at the Inn of the Hills in Kerrville. The meeting was adjourned at 12:45pm.